

OC-D-M73-369
27 November 1973

MEMORANDUM FOR: Chief, Programs & Budgeting Staff, OC
THROUGH : Chief of Operations, OC *RAB*
INFO : Chief, Communications Engineering
SUBJECT : MBO Suggestions and FY-1976 Objectives
REFERENCE : OC-M-73-570

1. We think it is too early to provide a good evaluation of the MBO system. We have been working with this system for a very short time and much of our initial effort has been devoted to the mechanics of getting the system started. We have found that it was time consuming to implement the system properly and we estimate that we have used approximately 1.5 manyears since February 1973 in implementing, managing and maintaining the system [REDACTED] It would appear, however, that once the system is completely operational the methodology applied in the use of action plans would tend to reduce the frequency of "crises management" situations which have arisen in the past since it does cause periodic review of our objectives and identifies problem areas early.

STATINTL

2. The following suggestions are submitted for improving the MBO system:

a. In addition to the canned presentations and films which are currently being shown on MBO, it is recommended that individuals who have had training and experience in this field hold a series of lectures at various operating levels in the Directorate. Furthermore, a course patterned after the Agency Budget Formulation Course should be prepared and presented periodically by OTR.

b. Bi-monthly reports are too time consuming and have proven redundant in coverage of material. Quarterly presentations are recommended.

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c. A single form should be designed for the use by all Agency elements for presentation of action plans and that this form be made available through BSO as a standard Agency form.

3. We have no suggested revisions in our FY-1975 objectives.

4. The following are our FY-1976 objectives:

a. Continue to implement D/CO Objectives 1, 2 & 3.

b. In conjunction with OC-E, proceed with the Advanced Printing and Reproduction System (APARS) for the Cable Secretariat Branch as a follow-on program to the Cable Dissemination System (CDS).

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NO

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